



Job Ready – how international student graduates can gain a career-start position in Australia

International student graduates who seek a career start and possible Permanent Residency in Australia find it very difficult to gain professional positions.

This skills development workshop, with an optional intensive mentoring and network development program, piloted in South Australia in 2012, had an over 80% success rate in placing international graduates (who met the employer skill set below) in jobs in Australia to gain Permanent Residency.

Supported by the University of South Australia, it is designed to fit final year and graduated international students to the work culture in Australia. Over 80% of jobs in the private sector are not advertised. This workshop, and more especially the mentoring program, will link international graduates to local networks to gain access to these jobs.

It covers

- the changes necessary to your resume to command attention from potential employers
- the construction of unique letters of application which are critical for applicants to make the short list
- Knowledge of the questions likely to be asked in job interviews and how to answer these to best effect
- In depth understanding of, and access to the Australian business and work culture
- Apart from a university qualification, the essential skill set employers demand of all graduates
- The opportunity to be embedded within business leaders' networks and mentored to build your own business networks, get job referrals and, most importantly, gain a career start

WHEN **Tuesday 15 October 2013 10.00am – 4.00 pm**

WHERE **Room: BH4-21 Barbara Hanrahan Building City West Campus**

COST **\$65.00 GST incl** includes a full set of course notes and work exercises. Certificates of Achievement will be presented. Advance payment required (bank transfer details provided on registration). An additional cost is charged for the optional intensive Rotary mentoring program

Introductory offer!! The first 10 applicants for each course can register for \$50 each!! Register now ewan@gdaysa.com.au or 0401 124 387 nominating Job ready 15.

PRESENTER: Euan Miller MA Hons (Otago) GDM (NSW) MBA (Adel)

Euan is a director of g'day[sa], and past Governor of Rotary International, an educational and humanitarian service organisation made up of 1.2 M business and community leaders who donate their time and skills throughout 200 countries. Euan has had extensive national training experience and has a wide-ranging career in senior executive positions in both the public and private sectors.

Over 80% of all jobs in Australia are in the Small and Medium Enterprise sector (< 400 employees) and these employers do not advertise positions but choose to attract staff through their business networks. Graduates without access to such networks are forced to rely on the small number of career-start positions advertised by national and international enterprises. Consequently tens of thousands of graduates, both Australian and international, are left to apply for a few hundred advertised positions each year.

The second stage of the program embeds international students into business networks through Rotary International. Rotary clubs are made up of business and community leaders from a very wide range of professions and vocations. In addition each Rotarian also has his or her own network beyond the club. There are over 100 clubs in Metropolitan Adelaide The clubs meet weekly over a meal offering ongoing networking opportunities. Workshop graduates will attend a minimum of two of these meetings and will be encouraged to volunteer to work side-by-side with Rotarians on educational or humanitarian projects for 3-4 hours each month. These usually occur on the weekends. This intensive contact in the 2012 pilot proved a very effective means of gaining mentoring assistance from business leaders for career starts. Around 20% of the international graduates found the embedding program so rewarding last year that they joined the Rotary club as full members so they can continue to maintain and build their networks.

Students and graduates will be placed with a Rotary club close to their place of residence to make it easy to attend the club and take part in voluntary projects.

The workshop will focus on changes needed to your resume to reflect the priorities of Australian employers. Without such changes you will not make a short list. Through an interactive program you will get an opportunity to rewrite your resume, write a unique letter of application and test yourself against the interview questions employers are likely to ask you.

The second part of the workshop will give international students the chance to experience in detail the Australian business culture and understand how best to take advantage of this culture to gain a career-start. It will also show how career-starts can be gained in a business where no vacancies currently exist.

The unique elements of Australian business culture which will be given priority in the workshop are:

- *The four employer required skills (other than your degree) essential to gain a position
- *communication protocols in the workplace
- *workplace culture and how to succeed
- *workplace structure to maximise your pay and conditions
- *diversity - how to use your unique bi-cultural strengths to gain a job
- *enterprise skills essential for promotion
- *self-management to use your degree in a wider range of environments