



## **Job Ready – how international student graduates can gain a career-start position in Australia**

International student graduates who seek a career start and possible Permanent Residency in Australia find it very difficult to gain professional positions. Increasing numbers of graduates and lack of networks for international students, is making it harder and harder to find work.

This skills development workshop, with an optional intensive mentoring and network development program through Rotary International has been running for 3 years with an 80% success rate in placing international graduates (who met the employer skill set below) in jobs in Australia to gain Permanent Residency.

Supported by the RMIT University, it is designed to fit final year and graduated international students to the work culture in Australia. Over 80% of career start positions in the private sector are not advertised. This workshop, and more especially the mentoring program, will link international graduates to local networks to gain access to these jobs.

It covers

- the changes necessary to your resume to command attention from potential employers
- the construction of unique letters of application that are not applicant focused but employer focused, which are critical for applicants to make the short list
- Knowledge of the questions likely to be asked in job interviews and how to answer these to best effect
- In depth understanding of, and access to, the Australian business and work culture
- Apart from a university qualification, the essential skill set employers demand of all graduates
- The opportunity to be embedded within business leaders' networks and mentored to build your own business networks, get job referrals and, most importantly, gain a career start

**WHEN** Friday 26 September 2014 10.00am – 1.00 pm (individual help afterwards)

**WHERE** Emily McPherson Building, Building 13 level 3 Room 12 RMIT

**COST** \$65.00 GST incl includes a full set of course notes and work exercises. Certificates of Achievement will be presented. Advance payment required (bank transfer details provided on registration). A small additional cost is charged for the optional intensive Rotary mentoring program

**Register to [ewan@gdaysa.com.au](mailto:ewan@gdaysa.com.au) or 0401 124 387 nominating Job ready 22.**

**PRESENTER: Euan Miller MA Hons (Otago) GDM (NSW) MBA (Adel)**

Euan is a director of g'day[sa], and past Governor of Rotary International, an educational and humanitarian service organisation made up of 1.2 M business and community leaders who donate their time and skills throughout 200 countries. Euan has had extensive national training experience and has a wide-ranging career in senior executive positions in both the public and private sectors.

Over 80% of all jobs in Australia are in the Small and Medium Enterprise sector (< 400 employees) and these employers do not advertise positions but choose to attract staff through their business networks.

**The workshop** will focus on changes needed to your resume and letters of application to reflect the priorities of Australian employers. Without such changes you will not get an interview. Through an interactive program you will get an opportunity to rewrite your resume, write a unique letter of application and test yourself against the interview questions employers are likely to ask you.

The second part of the workshop will give international students the chance to experience in detail, the Australian business culture and understand how best to take advantage of this culture to gain a career-start. It is a unique culture, unfamiliar and often unsettling to international graduates. The workshop will also show how career-starts can be gained in a business where no vacancies currently exist.

The unique elements of Australian business culture which you will learn and practice in the workshop are:

- \*The four employer-required skills (other than your degree) essential to gain a position
- \*Australian communication protocols in the workplace
- \*Australian workplace culture and how to succeed within it
- \*Australian workplace structure to maximise your pay and conditions
- \*diversity - how to use your unique bi-cultural strengths to gain a job
- \*enterprise skills that can be used to create a job when none currently exists

**The Internship** The second stage of the program interns international students into business networks through Rotary. Rotary clubs are made up of business and community leaders from a very wide range of professions and vocations. In addition each Rotarian also has his or her own network beyond the club. There are over 100 clubs in Metropolitan Melbourne. The clubs meet weekly over a meal offering ongoing networking opportunities. Interns will need to pay for their own meals (around \$20/meal) but there are no other costs. Workshop graduates will attend a minimum of two of these meetings and will be encouraged to volunteer to work side-by-side with Rotarians on educational or humanitarian projects for 3-4 hours each month. These usually occur on the weekends. The initial internship lasts for 3 months but can be extended if the student wishes.

Around 20% of the international graduates find the internship so rewarding that they join the Rotary club as full members so they can continue to maintain and build their networks.

Students and graduates will be interned at a Rotary club close to their place of residence to make it easy to attend the club and take part in voluntary projects.

